



Windsor & Districts Historical Society Inc.

ABN 36 846 701 627

PO Box 539 Lutwyche 4030

Please address all correspondence to the Secretary

NOTICE is hereby given that the **ANNUAL GENERAL MEETING** of *Windsor and Districts Historical Society Inc* will be held on **Sunday 26 November 2023** commencing at **4 pm** at the Old Windsor Council Chambers, cnr Lutwyche Road and Palmer St, Windsor.

AGENDA

The agenda for the Annual General Meeting will be:

1. To receive the minutes of the 2022 Annual General Meeting
2. To receive the Annual Reports and audited financial statements for the year ended 30 September 2023
3. To elect Office Bearers: President, two Vice-Presidents, Secretary, Treasurer and three Councillors (refer below for nomination procedures)
4. To appoint the Auditor
5. The following special resolutions will be proposed:
 - a. To replace the rules of the Windsor and District Historical Society Inc. that were adopted on 7 April 1991 with the updated rules as submitted to this Annual General Meeting.
 - b. To lodge the new rules with the Office of Fair Trading for approval and acceptance accompanied by the required lodgement fee.

The proposed new rules are attached to this newsletter.

Please note the following:

- Under Clause 27 of the existing rules, changes to the rules must be passed by a special resolution at a general meeting. The changed rules do not come into effect until approval of the changes is received via Queensland Office of Fair Trading.
 - A special resolution of an association means a resolution passed at a general meeting of the association by the votes of three-quarters of the members who are present and entitled to vote on the resolution.
6. Any other business of which proper notice has been given

NOMINATIONS for positions on the MANAGEMENT COMMITTEE – Form attached

In accordance with Clause 11(3) of the Society's Rules of Incorporation any two financial members of the Society may nominate any other financial member to serve as an officer or other member of the Management Committee.

The nomination must be in writing and signed by the member, proposer and seconder and lodged with the Secretary at least 14 days before the Annual General Meeting. Nominations can be mailed or hand delivered to the Chambers and will be displayed on the notice board at the Chambers for at least seven days immediately preceding the Annual General Meeting.

Where there is no effective candidate nominated to fill a position, nominations for that position shall be taken from the floor.

APPOINTMENT of PROXY – for instructions to appoint a proxy, refer the attached.

R Price
Secretary

26 October 2023

WINDSOR AND DISTRICTS HISTORICAL SOCIETY INC

APPOINTMENT OF A PROXY

A member who is financial may vote at the annual general meeting in person or by proxy.

In appointing a proxy please note the following:

- The instrument appointing a proxy shall be in writing in the common or usual form under the hand of the appointer or if the appointer is a corporation under the hand of its duly authorised officer
- A proxy may but need not be a member of the Society.
- The instrument appointing a proxy must be deposited with the Secretary prior to the commencement of any meeting or adjourned meeting at which the person named in the instrument proposes to vote,

If you wish to appoint a proxy please complete the form as below;

To WINDSOR AND DISTRICTS HISTORICAL SOCIETY INC

I, ----- of -----, being a

financial member of the above named Society, hereby appoint -----

of ----- or failing this person, -----

of ----- as my proxy to vote for me on my behalf at

the Annual General Meeting of the Society, to be held on the ----- day of ----- and at any adjournment thereof.

Signed this -----day of ----- 202

----- Signature

This form is to be used * in favour of the resolution.
* against

Strike out whichever is not desired. (Unless otherwise instructed the proxy may vote as the proxy thinks fit.)

Send via post to PO Box 539, LUTWYCHE, QLD 4030
OR email to info@windsorhistorical.org.au
OR drop into the Chambers during opening hours